

# GOVT. COLLEGE OF ENGINEERING AND RESEARCH AWASARI,

Awasari(Khurd) Tal: Ambegaon, Dist.Pune-412 405

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No. GCOEARA/Store/2018-19/584

Date: 05 FEB 2019

To,

As per addresses overleaf

**Subject: Invitation of quotation for supply of Refreshments & Snacks for annual Degree Certificate Distribution Ceremony.**

Sealed quotations are invited from suppliers to supply of Refreshments & Snacks for Degree Certificate Distribution Ceremony (पदवी वितरण सोहळा २०१९). The quotation along with necessary supporting documents should be sealed in an envelope and it is to be submitted to this office in specified format. The sealed envelope is to be submitted to this office on or before the prescribed time and date mentioned in this invitation letter.

Sr.No.	Description of the Food items	Qty	Unit
1	छोटी कचोरी -- (प्रत्येकी २ )	१०००	No.
2	बर्फी ----- ( ५० ग्राम)	५००	No.
3	बटाटा वेफर्स --- ( ५० ग्राम)	२५	किलो
४	चहा (१ कप)	५००	कप

**Last date for submission of above quotations to this office is 1२.2.2019 till 11.00 AM**

Instructions to bidders and Terms & Conditions

- 1 The quotations must be submitted in sealed envelope, in prescribed format with details of enquiry number, last date for submission etc. super scribed on envelope.
- 2 The quotations must be supported by necessary information and other documents.
- 3 The bidder must not be a defaulter to any Government authorities and must not have been black listed/debarred from supplying goods.
- 4 The bid must be for inclusive price of the goods, must include all taxes and levies, transportation charges.
- 5 Rates quoted should be valid for 90 days from the last date of submission of offer.
- 6 The bid offer must comply with all information. Mere quoting lowest price will not be the criteria for award.
- 7 The bidder must mandatorily quote PAN number and GST number while submitting the quotation.
- 8 The consignee will make payment for the goods received by way of RTGS/NEFT/ECS, as the case may be. Hence the supplier will have to provide bank details to the consignee.
- 9 Payments will be done only after delivery, Advance payments will not be done.
- 10 Food must be hygienic & fresh .
- 11 Food must be supplied & served at doorstep by your staff.
- 12 Drinking Mineral water, serving utensils, plates, Paper cups etc. must be provided by you.
- 13 Area must be cleaned after the refreshment. Plates, Spoon & Paper Cups disposed off at safer Place. Tea must be served in a Paper Cup.
- 14 A penalty of maximum 10% of the bill amount will be deducted if the feedback regarding quality and taste of food is not good.
- 15 This office reserves the right to reject any or all bid offers, without assigning any reason (/s), thereof.
- 16 List of documents to be attached - i) covering letter with details of bidders, address, telephone number, mobile number, email ID, name, signature and seal, ii ) type of business entity-manufacturer / authorized dealer, any others (to be specified) - FSSAI Certificate  
iii) PAN card Xerox, iv) GST registration number.  
v) Price quote along with taxation (GST), inclusions and exclusions, if any.  
vi) Undertaking that the bidder has not been black listed or debarred from supplying previously.  
vii) Undertaking about complaisance of terms and conditions mentioned in this quotation.

(Dr. A.S. Pant)  
Principal

Govt.College of Engineering & Research Awasari (khurd)